

BSF SR. SEC. RESI. SCHOOL KADAMTALA

TENDER NOTICE

BY SPEED POST

(WEBSITE: www.bsfschoolkadamta.in & www.bsf.nic.in)

Tel. No.: 0353-2580820

E-mail: bsfschoolkdm@hotmail.com

No.: BRS/AO/04/NIT/COMPUTER/2025-26/808

BSF SR. SEC. RESI. SCHOOL

KADAMTALA

Dist: Darjeeling

PIN : 734 011

To

M/s _____

Dated, the 06, JANUARY 2026

For and on behalf of President of India, the Chairman, BSF Sr. Sec Resi. School, Kadamta (Inspector General, HQ BSF NB Fr) invites sealed Tenders on two bid system (Technical bid and Financial bid accompanied by an earnest money (refundable) of **Rs.25,500/- in shape of Demand Draft*** to reach by **27/01/2026 (Tuesday, 11:00 Hrs)** from reputed manufacturer/authorized dealer for supply of :

SI	Components & Configuration Details	Minimum Qty. Required
01	<u>Server High-Configuration Tower Server:</u> CPU: Intel Xeon E-2334/ Intel i9 or higher RAM:32 GB DDR4 ECC or higher Storage:1 TB SSD (OS) + 4 TB HDD (Data) Monitor: 21.5-inch LED FHD Display or larger OS: Windows Server Standard (Volume License) Peripherals: Keyboard, Mouse UPS: 1 KVA	01 (one) set
02	<u>High-Performance Desktop</u> CPU: Intel Core i5 (12 th Gen or 13 th Gen) / AMD Ryzen 5 or higher RAM:8 GB DDR4 (Expandable to 16 GB) Storage:512 GB NVMe SSD Monitor:21.5-inch LED FHD Display OS: Windows 11 Pro (Pre-installed / OEM) Peripherals: Keyboard, Mouse, Webcam UPS:750 VA	14 (fourteen) sets

Sealed Tenders on two bid system (Technical bid and Financial bid) to reach by **27/01/2026 (Tuesday) within 11:00 Hrs** which will be opened on the **same day (27/01/2026, Tuesday) at 12:00 Hrs.** in presence of the tenderers or their authorised representatives.

2. Tender form along with terms & conditions can be downloaded & printed from the BSF Sr. Sec Resi. School, Kadamta, website www.bsfschoolkadamta.in and BSF website www.bsf.gov.in


(BHAVANA MISHRA)
PRINCIPAL
BSF SR. SEC. RESI. SCHOOL
KADAMTALA
BSF Sr. Sec. Residential School
Kadamta, Siliguri (W.B.)

BY SPEED POST

Tel. No.: 0353-2580820

E-mail: bsfschoolkdm@hotmail.com

No.: BRS/AO/04/NIT/COMPUTER/2025-26/809

BSF SR. SEC.RESI. SCHOOL

KADAMTALA

Dist: Darjeeling

PIN : 734 011

M/s_____

Dated, the 06, JANUARY 2026

1. On behalf of the President of India, Chairman, BSF Sr. Sec. Resi. School, Kadamtala, (IG BSF, Frontier Headquarter BSF North Bengal), invites sealed Tenders on two bid system (Technical bid and Financial bid) from reputed manufacturer / authorized dealers for supply of **Desktop Computers and Server Computer** (as per the details provided in the concerned schedules).
2. The complete Tender Set is available on the school website www.bsfschoolkadamtala.in and www.bsf.gov.in. The tenderers has to download and print the tender set from this website.
3. This Tender Enquiry has following schedules and appendices:-

I) SCHEDULES

- | | | |
|------|--------------|--|
| i) | Schedule-I | = Conditions of tender |
| ii) | Schedule-II | = Special instructions |
| iii) | Schedule-III | = List of stores (with Specifications) |
| iv) | Schedule-IV | = List of consignee |

II) APPENDICES (to be filled & submitted by Tenderer)

- | | | |
|-------|------------------------|--|
| i) | Appendix-1 | = Offer of stores |
| ii) | Appendix -2 | = Details of firm/Manufacturer |
| iii) | Appendix -3 | = Performance Statement for last 3 years |
| iv) | Appendix -4 | = (Form-7) with Annexure-“A” to Appendix -4 Proforma for equipment and quality control |
| v) | Appendix -5 | = Bank Guarantee Proforma (for furnishing EMD) |
| vi) | Appendix -5A Security) | = Bank Guarantee Proforma (for Performance |
| vii) | Appendix -6 | = Guarantee/Warranty Clause |
| viii) | Appendix -7 | = Proforma for Commercial Bid (to be sealed in separate covers) |
| ix) | Appendix -8 | = Certificate regarding any one of us are not related to any employee of BSF involved in purchase. |
| x) | Appendix -9 | = Certificate regarding relations |
| xi) | Appendix -10 | = Authority Letter with specimen signatures for participating in the Technical / Financial bid. |
| xii) | Appendix -11 | = Check list of Tenderers |

Encl: Aforesaid Schedules and enclosures
(To be downloaded and printed from the given websites)

Copy to :

- 1) The Comdt (Law) / Administratorfor kind info and necessary direction to upload the FTR HQ BSF NB Kadamtala Tender enquiry in the official website of BSF (www.bsf.gov.in) please.
- 2) PGT /Computer To upload the Tender enquiry in the website of BSF Sr Sec School Kadamtala i.e, www.bsfschoolkadamtala.in.)


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KADAMTALA
BSF Sr. Sec. Residential School
Kadamtala, Siliguri (W.B.)

PERFORMA

Sr. No.	Particulars	Descriptions
1	Name of Organisation	Border Security Force Sr. Sec. Resi. School
2	Type of Organisation	Other Govt. Organisation
3	Name of Ministry	Min. of Home Affairs
4	Quotation Ref. No.	No. BRS/AO/04/NIT/COMP/2025-26/808 Dt. :06/01/2026
5	Tender Title	<p align="center"><u>Components & Configuration Details</u> <u>Quantity</u></p> <p>Server High-Configuration Tower Server: 14 (one) set CPU: Intel Xeon E-2334/ Intel i9 or higher RAM:32 GB DDR4 ECC or higher Storage:1 TB SSD (OS) + 4 TB HDD (Data) Monitor: 21.5-inch LED FHD Display or larger OS: Windows Server Standard (Volume License) Peripherals: Keyboard, Mouse UPS: 1 KVA</p> <p>High-Performance Desktop 14 (fourteen) sets CPU: Intel Core i5 (12th Gen or 13th Gen) / AMD Ryzen 5 or higher RAM:8 GB DDR4 (Expandable to 16 GB) Storage:512 GB NVMe SSD</p> <p>Monitor:21.5-inch LED FHD Display OS: Windows 11 Pro (Pre-installed / OEM) Peripherals: Keyboard, Mouse, Webcam UPS:750 VA</p>
6	Product Category	Procurement of Computers and Accessories
7	Sub- Category	Supply
8	Tender Value	Apprx. Rs.12,75,000/-
9	EMD	Rs.25,500/- in shape of Demand Draft*
10	Document Cost	Nil (To be downloaded and printed from the given websites)
11	Tender Type	Limited Tender (as per GFR-151)
12	Type of Bidding	Two Bid system
13	Tender Location	IG BSF NB, Kadamtala
14	First Announcement Date	N/A
15	Last Date of Submission	27/01/2026 (Tuesday) 11:00 Hrs.
16	Date of Opening (Technical Bid)	27/01/2026 (Tuesday) 12:00 Hrs.
17	Date of Opening (Financial Bid)	N/A
18	Work Description	Tender Documents
19	Pre-Qualifications	OEM / Authorised Suppliers / Dealers / Distributors
20	Pre Bid Meet	N/A


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 BSF SR. SEC. RESI. SCHOOL
 KADAMTALA
PRINCIPAL
 BSF Sr. Sec. Residential School
 Kadamtala, Siliguri (W.B.)

CONDITION OF TENDER

1. All appendices, attached with this TE, should be duly filled in and are SACROSANCT for considering any offer as complete offer.
2. The conditions of contract, which will govern any contract made, are contained in the
 - i) Pamphlet No.DGS&D-39 titled “Conditions of Contract, governing contracts placed by the Central Purchase Organization of the Government of India” as amended upto date.
 - ii) Booklet of DGS&D-229. (All condition of Rate Contract contained in Booklet of DGS&D-229 will be applied in instant tender also.)
 - iii) Booklet of DGS&D-239 Fall Clause will be applied in present Tender.
 - iv) Any special conditions attached to this invitation to tender will also form part of the conditions.
 - v) DGS&D Form No. 68 (Revised).
 - vi) Manual on policies and procedures for purchase of goods of Ministry of Finance-2006.
3. **Amendments:** The following amendments may be carried out in the Pamphlet entitled “Conditions of Contract Governing the contracts placed by Central Purchase Organization of Government of India” 1991 edition bearing Symbol DGS&D-39 form No. DGS&D-68 (Revised).
 - 3.1 The definition of “Government” provided in clause 1(f) page 2 of DGS&D Conditions of Contract may be amended as under :-

“ Government” means the Central Government.
 - 3.2 The definition of Secretary Clause 1(k)-page 3 of DGS&D Conditions of Contract may be modified as under :-

“ Secretary” means Secretary of Min. of Home Affairs for the time being in the administrative charge of the subject matter of contract and included Additional Secretary. Special Secretary, Joint Secretary, or Director or Dy. Secy. In such Ministry, Inspector General, North Bengal and DIG (PSO). And every other officer authorized for the time being to execute contracts relating to purchase and supply of stores on behalf of the President of India.
 - 3.3 Under Clause 2 (c)-page 5 of DGS&D Conditions of contract, the word “Director General of Supplies & Disposals or heads of his concerned regional offices” may be replaced by **Inspector General, North Bengal, Border Security Force, Kadamtala, Siliguri, Distt : Darjeeling (WB) PIN: 734011.**

Signature of tenderer

Date

Name of tenderer

3.4. Clause 24 i.e. Arbitration: - In the existing entries/clause 24 of DGS&D-68 (Revised) substitute DG, BSF for DG, DGS&D.

3.5. Similarly, the reference to DGS&D wherever appearing may be suitably modified,

3.6. Following amendments may be carried out in the Booklet of DGS&D-229 containing various instructions to tenders.

Form No. DGS&D-230.

Reference to DGS&D wherever appearing in clause No. 14, 33,34,35,39 and 40 and Appendix 'A' for Form No. DGS&D-96 may be amended to read as **Deputy Inspector General (PSO), BSF, HQr BSF North Bengal Frontier.**

3.7 The above Pamphlet and the lists of corrections thereto can be obtained from Ftr HQ BSF North Bengal, Kadamtala, Siliguri, Darjeeling (W.B) Pin : 734011 on payment for Rs.500/- (non-refundable) in the shape of DD payable at in favour of the Principal, BSF Sr. Sec Resi. School, Kadamtala, payable at SBI Account Number: 42522649256 SBI NBU Branch Shivmandir (IFSC Code: SBIN 0002096).

4. If you are in a position to quote for supply in accordance with the requirements stated in the attached schedule to tender, all documents attached herewith should be duly filled in, signed and returned to this office.

5. **PURCHASER'S DISCRETION**

- i) Chairman, BSF Sr. Sec Resi. School, Kadamtala (Inspector General, HQ BSF NB Ftr) reserves the right to cancel/reject any or all the tenders without assigning any reason.
- ii) Chairman, BSF Sr. Sec Resi. School, Kadamtala (Inspector General, HQ BSF NB Ftr) reserves the right to increase or decrease the quantity at any stage without assigning any reason.

6. **TENDER COST**

NIL (to be downloaded from the website)

Signature of tenderer

Date

Name of tenderer

7. **EARNEST MONEY**

Earnest Money (refundable) of **Rs.25,500/-** (Rupees Twenty Five Thousand and Five Hundred only) in shape of Demand Draft in favour of the Principal, BSF Sr. Sec Resi. School, Kadamtala, payable at SBI Account Number: **42522649256** (SBI NBU BRANCH SHIVMANDIR, IFSC Code: SBIN 0002096).

8. **PURCHASE PRICE PREFERENCE**

The purchaser reserve the option to give a purchase/ price preference to offers from public Sector units and SSI units over other firms in accordance with the policies of the Govt from time to time.

9. **CAPACITY VERIFICATION**

- i) Tenderers must give capacity verification specific to this Tender to be got done from NSIC/DGS&D alongwith the technical bid. In case, such verification certificate is not submitted, offer would be liable for rejection.
- ii) Tenderers must furnish complete details of their Plant and machinery on standard Proforma enclosed with this TE irrespective of their registration status, and forward the same with their offer. Purchaser reserves the right to get the manufacturing capacity of any tenderer re-verified through the inspecting agencies/BSF board of officers, irrespective of their registration status.

10. **TWO BID SYSTEM**

The offer has to comprise of two bids (in separate envelop). The two envelopes are to be enclosed in one envelop. The two bids are as following :-

a) **FIRST ENVELOPE** should contain the following :

- i) Appendices (01 to 11 as per the NIT) duly filled in and signed but without including the rates quoted.
- ii) Any other relevant documents which the firm wishes to submit.
- iii) Technical detail/ leaflets/ brochure of subject stores as per specifications.
- iv) **Earnest Money (refundable)** of **Rs.25,500/-** (Rupees Twenty Five Thousand and Five Hundred only) in shape of **Demand Draft** in favour of the Principal, BSF Sr. Sec Resi. School, Kadamtala, payable at **SBI Account Number: 42522649256** (SBI NBU Branch Shivmandir, IFSC Code: SBIN 0002096).

b) **SECOND ENVELOPE** (Commercial/Financial Bid) should contain the following :

Details of Price rates, taxes, duties, if any, quoted by the bidder. These details should be submitted on the given Proforma only which is attached with TE as Appendix-8.

Signature of tenderer

Date

Name of tenderer

- c) **THIRD ENVELOPE** should contain the following :-
- i) Both the above-mentioned covers should be sealed separately and super scribed with the tender no., stores and date of tender opening.
 - ii) These covers should thereafter, kept in a third cover and again sealed.
 - iii) This cover should also be super scribed with the Tender No., Stores and date of tender opening.
 - iv) The composite bid i.e. rates indicated in the technical Bid **OPENLY IN TENDER IS LIABLE TO BE IGNORED.**
- d) Only the first cover shall be opened on the date of tender opening. Price bids of only those firms will be considered for opening whose offer has passed in all tender condition and technical/physical (including field trial) evaluation.
- ii) After opening of price bids, ranking statement will be prepared and the finalization of tender will be done on L-1 (the least price) basis.

11. **PRICE**

- i) Price will be quoted in figures as well as in words in Indian Currency only. L-1 Firm would be decided by adding the cost of all the Stores, Guarantee/Warranty including all other livable Taxes and duties. Format for Price Bid is placed at Appendix-7
- ii) Tenderers are required to indicate Basic Prices, Custom duty, Excise Duty, Sales Tax/GST and any other leviabale taxes/ charges separately within Proforma for Price Bid. Such details reflected outside the Proforma will not be accepted.
- iii) Tenderer must attach copies of Govt Notification in support of all applicable Taxes/ Duties quoted in the offer.
- iv) **The Prices quoted by the Firm(s) will be firm.** Increase of statutory Taxes, after submission of bid, if any, will not be allowed.

12. **MINIMUM QUANTITY TO BE OFFERED**

- i) In case, the responsive tenderer is unable to take the load of the entire quantity, the quantity will be divided according to Rule 11.7.5 of 'Manual of Policies and Procedures for purchase of goods' of Ministry of Finance -2006. In such eventuality, the Delivery Period will be re-fixed as per the capacity of each successful Firm(s) within the tendered Delivery Schedule of 90 days.
- ii) Maximum order to be placed on a Firm will be as per its capacity verified by NSIC/DGS&D.

Signature of tenderer
Date
Name of tenderer

13. **TENDER SAMPLE**

Not Required. However, payment will be released after thorough technical and practical performance verification as per the technical and operating specifications provided in the NIT.

(OEM Printed Booklets / Pamphlets / Brochure with details of Make, Model, and Details of Components & Configuration, Guarantee & Warranty Clauses, and Lists of Authorised Service Centres etc. must be included in hard copy).

14. **MARKING**

Before dispatch, each bulk package shall be legibly/indelibly marked by stencil showing the following details :-

- (a) Nomenclature and DS Cat number of store
- (b) Quantity packed in the package
- (c) Batch number and date
- (d) Month and year of packing
- (e) Manufacturer's name, initials or recognized trademark
- (f) Gross mass of package in 'Kg'
- (g) Inspection note number and date
- (h) Contract number and date
- (i) Name and address of the consignee
- (j) Mothproofed naphthalene preserved

15. **DISPATCH INSTRUCTIONS AND DOCUMENTATION**

The seller shall intimate to the purchaser, by telex or fax and speed post seven working days in advance, the mode of transport and probable date of delivery of consignment. Stores are required to be delivered at consignee's locations at freight, risk and cost of the supplier.

16. **SUPPLY OF ORDERED STORES**

- (i) Bulk supplier in the case of successful Tenderers should conform to technical and operating specifications in all respect besides specifications mentioned in **Schedule-V**
- (ii) The stores should be BRAND NEW, Lot/Model No. Batch No./year of manufacturing name of manufacturer and other detail should be given.

17. **EFFECTIVE DATE OF CONTRACT**

The time allowed for carrying out the supply will start from the day of issue of written orders for supply of store in accordance with the schedule indicated in the tender documents.

18. **RIGHT TO REJECTION**

- (i) The decision of the Chairman, BSF Sr. Sec Resi. School, Kadamtala (Inspector General, HQ BSF NB Ftr), shall be final as to the quality of the stores and shall be binding upon the Tenderers and in case of any of the articles supplied not being found as per specification shall be liable to be rejected or replaced and any expenses or losses caused to the suppliers should be borne by the supplier and ensured by the supplier that articles supplied should be best in quality and free from all defects.
- (ii) The acceptance of articles will be made only when the articles are inspected and found up to the standard specifications and free from all defects.

Signature of tenderer
Date
Name of tenderer

- (iii) The rejected stores must be removed by the Tenderers from the consignees' premises within 15 days from the date of the intimation about rejection at the risk and cost of the tenderer.
- (iv) The incharge stores concerned will take reasonable view of such materials but in no case shall be responsible for any loss, shortage, damage that may occur to it while it is in the premises of the consignee.

19. **PENALTY FOR DELAY IN SUPPLY AND LIQUIDATED DAMAGES :**

- i) Penalty @ 0.5% per week or part thereof of the contract value shall be levied for delay in supply subject to a maximum of 10% in the form of LD depending on the circumstances of delay.
- ii) In case the firm does not complete the supply within the delivery period, action will be taken against the firm as per Para 15.7 of DGS&D Manual and Para 14.7(i) of Ministry of Commerce, Deptt of Supply of the General condition of the contract.

20. **DELIVERY OF STORES**

- i) Firm should not deliver stores to consignee(s) beyond scheduled Delivery Period without obtaining prior sanction of purchaser.
- ii) In case, Firm deliver stores after scheduled Delivery Period, even if the stores are accepted by the consignee , it would be at the risk and the cost of the seller as the supply may not be taken as contractually accepted.

21. **OPTION CLAUSE**

The Purchaser reserves the right to place order on the successful Tenderer for additional quantity of the quantity offered by them at the time of placement of order or during the currency of the contract as per Clause 31 of Form DGS&D-230.

22. **FALL CLAUSE**

Fall clause will be applicable on this contract which is:-

- i) The price charged for the stores supplied under the contract by contractor shall in no event exceed the lowest price at which the contractor sells the stores or offer to sell store of identical description to any persons/organization during the currency of this contract.
- ii) If at any time, during the said period the contract reduces the sale price, sells or offer to sell such stores to any person/organization at a price lower than the price chargeable under the contract, it shall forthwith notify such reduction or sale or offer of sale to the IG BSF NB and the price payment.

23. **RISK PURCHASE CLAUSE**

In the event of failure of the supplier to deliver or dispatch the stores or provide the required services within the stipulated date/period of the supply order or

Signature of tenderer

Date

Name of tenderer

in the event of breach of any of the terms and conditions of the Supply order, the purchaser will have the right to purchase the stores/services from elsewhere at the risk and cost of the defaulting supplier after giving due notice to the defaulting supplier. The cost as per Risk Purchase exercise may be recovered from the bills pending with the supplier against any other suppliers outside this contract or even from the pending bills with any other Government Department/Ministry.

24. In the event of a contract being cancelled for any breach committed and the purchaser effecting re-purchase of the stores at the risk and the cost of the contractor, the purchaser is not bound to accept the lower offer of Benami or allied or sister concern of the contractor.

25. The purchaser reserves the option to give a purchase/price preference to offers from public sector units and SSI units over other Firms in accordance with the policies of the Govt. from time to time.

26. **PERFORMANCE SECURITY**

Performance Security @3% to @5% will be deducted from the billed amount and will be released after 02 (two) months period from the date of successful installation/ commissioning to put into use for the purpose. However, rest of the payment will be released after thorough survey, technical inspections and practical performance verification as per the technical and operating specifications provided in the NIT.

27. **PERFORMANCE STATEMENT**

Tenderer should submit their performance statement in the enclosed Proforma attached at Appendix-4 of Tender Enquiry.

28. **LAW GOVERNING THE CONTRACT**

- i) This contract shall be governed by the laws of India for the time being in force. The contract shall be interpreted in accordance with these laws.
- ii) Jurisdiction of Court: The Courts of the Kolkata shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.

Signature of tenderer

Date

Name of tenderer

29. **ARBITRATION**

- i) Arbitration proceedings shall be held at Kolkata, India and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.
- ii) In the case of dispute or difference arising between the purchaser and the supplier relating to any matter arising out of or connected with the contract, such dispute or difference shall be settled in accordance with the Indian Arbitration and Conciliation Act-1996.
- iii) Sole Arbitration will be by Secretary, Ministry of Home Affairs, and Govt. of India or by some other person appointed by him. As provided in clause 24 of General Condition of Contract form DGS&D-68 Ministry of Commerce Department of supply.

30. **PENALTY FOR USE OF UNDUE INFLUENCE**

- i) The Seller undertakes that he has not given, offered or promised to give directly or indirectly and gift, consideration, reward, commission, fees brokerage of inducement to any person in service of the Purchaser or otherwise in procuring, the Contracts or Forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the Contract or any other Contract with the Government for showing or forbearing to show favour or disfavor to any person in relation to the Contract or any other Contract with the Government. Any breach of the aforesaid undertaking by the seller or any one employed by him or acting on his behalf(whether with or without the knowledge of the seller) or the commission of any offers by the seller or any one employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1947 or any other Act enacted for the prevention of corruption shall entitle the Purchaser to cancel the contract and all or any other contracts with the seller and recover from the seller the amount of any loss arising from such cancellation.
- ii) A decision of the Purchaser or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the seller.
- iii) Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the seller towards any officer/employee of the Purchaser or to any other person in a position to influence any officer/ employee of the Purchaser for showing any favour in relation to this or any other contract, shall render the Seller or such liability/penalty as the Purchaser May deem proper including but not limited to termination of the contract, imposition of penalty damages, forfeiture of the Bank Guarantee and refund of the amounts paid by the Purchaser.

Signature of tenderer

Date

Name of tenderer

31. **AGENT AND AGENCY COMMISSION**

- i) The seller confirms and declares to the purchaser that the seller is the original manufacturer of the stores referred to in this contract and has not engaged any individual or firm, whether Indian or Foreign whatsoever, to intercede, facilitate or in any way to recommend to the Government of India or any of its functionaries, whether officially or unofficially, to award the contract to the seller, nor has any amount been paid, promised or intended to be paid to any such individual or form irrespective of any such intercession, facilitation or recommendation.
- ii) The Seller agrees that if it is established at any time to the satisfaction of the purchaser that the present declaration is in any way incorrect or if at a later stage it is discovered by the purchaser that the seller has engaged any such individual/firm, and paid or intended to pay any amount gift, reward, fees, commission or consideration to such personal party, firm or institution, whether before or after the signing of this contract the seller will be liable to refund that amount to the purchaser.
- iii) The purchaser will also have a right to consider cancellation of the contract either wholly or in part, without any entitlement or compensation to the seller who shall in such eventuality be liable to refund all payment made by the Buyer in terms of the contract along with interest at the rate of 2% per annum above LIBOR rate. The purchase will also have the right to recover any such amount from any contracts concluded earlier with the Government of India.
- iv) The seller will also be debarred from entering into any supply contract with the Government of India for a minimum period of five years.

32. **ACCESS TO THE BOOKS OF ACCOUNT**

In case it is found to the satisfaction of the purchaser that the seller has engaged an Agent or paid commission or influenced any person to obtain the contract as described in clauses relating to Agent/Agency Commission and penalty for use of under influence, the Seller, on a specific request or the purchaser shall provide necessary information/ inspection of the relevant financial documents/information.

33. **PATENT AND OTHER INDUSTRIAL/INTELLECTUAL PROPERTY RIGHT**

- i) The prices quoted in the present tender shall be deemed to include all amounts payable for the use of patents, copyright, registered charges, trademarks and payment for any other industrial property rights.
- ii) The Tenderer shall indemnify the Purchaser against all claims from a third party at any time on account of the infringement of any or all the rights mentioned in the previous paragraphs, whether such claims arise in respect of manufacture of the suppliers, irrespective of the fact of infringement of any or all the rights mentioned above.

Signature of tenderer
Date
Name of tenderer

34. **TRANSFER AND SUB-LETTING**

The Tenderer has no right to give, bargain, sell, assign or sublet or otherwise dispose of the resultant contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the resultant contract or any part thereof.

35. **FORCE MAJEURE CLAUSE**

If at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed or becomes impossible or unlawful by reason of any war, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of god (hereinafter referred to "events") provided, notice of the happening of any such event is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall by reason of such event, be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the Purchaser as to whether the deliveries have been so resumed or not, shall be final and conclusive, PROVIDED FURTHER that if the performance in whole or part or any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, either party may at its option terminate the contract provided also that if the contract is terminated under this clause, the purchaser shall be at liberty to take over from the contractor at a price to be fixed by the Purchaser, which shall be final, all unused, undamaged and acceptable materials, bought out components and stores in course of manufacture in the possession of the contractor at the time of such termination or such portion thereof as the purchaser may deem fit excepting such materials, bought out components and stores as the contractor may with the concurrence of the purchaser elect to retain.

36. **TERMINATION OF CONTRACT**

- i) Time shall be the essence of the contract.
- ii) The Purchaser shall have the right to terminate this Contract without any notice in part or in full in any of the following cases :-
 - a) The delivery of the material is delayed for causes not attributable to **Force Majeure** after the scheduled date of delivery.
 - b) The Seller is declared bankrupt or becomes insolvent.
 - c) The delivery material is delayed due to causes of **Force Majeure** by more than 60 days.
 - d) In case Performance Security is not furnished within the stipulated date from the date of issuing of Supply order.

Signature of tenderer
Date
Name of tenderer

37

CORRESPONDENCE PROCEDURE

- i) Any Query/Clarification/Representation related to this Tender must be strictly be addressed to IG BSF North Bengal, Kadamtala, Siliguri, Distt: Darjeeling, (WB) PIN-734011, **Telephone No.0353-2580820** only, till the issuance of Supply order.
- ii) Tenderers are requested to write full name and designation of authorized signatory on all the correspondence to be made with the purchaser.
- iii) Firm should intimate any change in their Address/ Telephone/Fax/e-mail immediately. The state of non-communication with firm at any stage will make the offer/ contract liable for rejection and cancellation respectively.

38.

QUERY AND CLARIFICATIONS

- i) In case of any contradiction noticed in this Tender Enquiry same be clarified within 07 days from the date of publication of Tender on the website else decision/ interpretation of BSF in this regard would be final in all respect.
- ii) Queries/ representations on Tender Enquiry received up to Pre-Bid Meeting would only be entertained and considered. **All queries and representations received after the date of Pre-Bid Meeting are liable to be ignored.**
- iii) For any change in terms and condition of tender/Tender specification, the Tenderers are requested to visit our website www.bsfschoolkadamtala.in and www.bsf.gov.in regularly. **Any changes/ modifications in tender enquiry will be intimated through these websites only.**
- iv) Tenderers are advised to visit above websites regularly to obtain updated information.

39.

EXEMPTION FROM DUTIES/TAXES

- i) Customs and/ or any other exemption certificate will not be given unless applicable on production of Govt. Notifications in this regard through a formal request from the Tenderers.

40.

SUBMISSION OF TENDER

- i) The Tender shall be submitted in duplicate (Original alongwith its Xerox copy both signed and stamped) in English language only. Bid submitted in any other language is liable to be rejected summarily.
- ii) Tender documents to be dropped in **Tender Box** marked “**IG BSF North Bengal, Kadamtala, Siliguri, Distt: Darjeeling (W.B) PIN : 734011**”, kept at the **Adm. Block, BSF Sr. Sec Resi. School, Kadamtala., Siliguri, Distt: Darjeeling (WB) PIN : 734011.**
- iii) **LATE TENDERS DUE TO ANY REASON WHATSOEVER SHALL NOT BE CONSIDERED.**

41. RETURN OF BID DOCUMENTS: - After opening of Tender, bid documents will not be returned, in any case.

Signature of tenderer
Name of tenderer
Date


06/01/26
(BHAVANA MISHRA)
PRINCIPAL
BSF SR. SEC. RESI. SCHOOL
KADAMTALA
PRINCIPAL
BSF Sr. Sec. Residential School
Kadamtala, Siliguri (W.B.)

No.: BRS/AO/04/NIT/COMPUTER/2025-26/

Dated the ____ January 2026

SPECIAL INSTRUCTIONS

(if any instruction contained in this tender is contrary to instruction mentioned in special instruction the special instruction will prevail)

1	Time and date of receipt of tender	27/01/2026 (Tuesday) 11:00 Hrs.
2	Time and for opening of Tender	27/01/2026 (Tuesday) 12:00 Hrs.
3	Tender cost	NIL (To be downloaded and printed from the given websites)
4	Stores	<p>Server High-Configuration Tower Server: 01 (one) set CPU: Intel Xeon E-2334/ Intel i9 or higher RAM:32 GB DDR4 ECC or higher Storage:1 TB SSD (OS) + 4 TB HDD (Data) Monitor: 21.5-inch LED FHD Display or larger OS: Windows Server Standard (Volume License) Peripherals: Keyboard, Mouse UPS: 1 KVA</p> <p>High-Performance Desktop 14 (fourteen) sets CPU: Intel Core i5 (12th Gen or 13th Gen) / AMD Ryzen 5 or higher RAM:8 GB DDR4 (Expandable to 16 GB) Storage:512 GB NVMe SSD</p> <p>Monitor:21.5-inch LED FHD Display OS: Windows 11 Pro (Pre-installed / OEM) Peripherals: Keyboard, Mouse, Webcam UPS:750 VA</p>
5	Quantity	As per Schedule -III
6	Validity of offer	01 (one) Year from the date of opening Tender Enquiry
7	Inspecting Authority for Inspection Of bulk supply	(NITRA/RITES) { Inspection charges will be borne by the supplier (s) }
8	Terms of Delivery	Free Delivery at consignee's site i.e. BSF Sr. Sec.Resi. School Kadamtala, Siliguri, Distt: Darjeeling (WB) PIN:734011
9	DELIVERY PERIOD	(i) 30 (Thirty) days from the date of issue of Supply Order for entire quantity (ii) If the supply order placed on any of the participating Firms for the part quantity ,the delivery period will be fixed keeping in view the quantum of order and the supply capacity of concerned Firm.
10	Payment Terms	Payment of the supplies will be made as early as possible only after receipt and inspection of goods supplied and receipt of bill in triplicate. The payment will be made in the shape of Demand Draft / Cheque / Online Bank Transfer.
11.	Guaranty/Warranty	i) As per Appendix-6. ii) Guarantee/Warranty period will start from the date of acceptance of stores in full in satisfactory condition after due inspection.

Signature of tenderer
Name of tenderer
Date


(BHAVANA MISHRA)
PRINCIPAL
BSF SR. SEC.RESI. SCHOOL
KADAMTALA
KADAMTALA
BSF Sr. Sec. Residential School
Kadamtala, Siliguri (W.B.)

No.: BRS/AO/04/NIT/COMPUTER/2025-26/608

Dated the 06th January 2026**LIST OF STORES**

SI	Components & Configuration Details	Minimum Qty. Required
01	<u>Server High-Configuration Tower Server:</u> CPU: Intel Xeon E-2334/ Intel i9 or higher RAM: 32 GB DDR4 ECC or higher Storage: 1 TB SSD (OS) + 4 TB HDD (Data) Monitor: 21.5-inch LED FHD Display or larger OS: Windows Server Standard (Volume License) Peripherals: Keyboard, Mouse UPS: 1 KVA	01 (one) set
02	<u>High-Performance Desktop</u> CPU: Intel Core i5 (12 th Gen or 13 th Gen) / AMD Ryzen 5 or higher RAM: 8 GB DDR4 (Expandable to 16 GB) Storage: 512 GB NVMe SSD Monitor: 21.5-inch LED FHD Display OS: Windows 11 Pro (Pre-installed / OEM) Peripherals: Keyboard, Mouse, Webcam UPS:750 VA	14 (fourteen) sets

Signature of tenderer
Name of tenderer
Date


06/01/26
(BHAVANA MISHRA)
PRINCIPAL
BSF SR. SEC. RESI. SCHOOL
KADAMTALA
PRINCIPAL
BSF Sr. Sec. Residential School
Kadamtala, Siliguri (W.B.)

SCHEDULE-IV

No.: BRS/AO/04/NIT/COMPUTER/2025-26/

Dated the ____ January 2026

NAME OF CONSIGNEE

S/No.	Name of Consignee	Rail/Road Head	Qty (in Nos)
1	Chairman, BSF Sr. Sec Resi. School, Kadamtala (Inspector General, HQ BSF NB Ftr), PO- Kadamtala, Siliguri Distt : Darjeeling (West Bengal) Pin- 734011	New Jalpaiguri/ Kadamtala, Siliguri	As per the items mentioned at Schedule –III (List of store)

Signature of tenderer
Name of tenderer
Date


06/01/26
(BHAVANA MISHRA)
PRINCIPAL
BSF SR. SEC. RESI. SCHOOL
KADAMTALA
PRINCIPAL
BSF Sr. Sec. Residential School
Kadamtala, Siliguri (W.B.)

Form 68-A

Full name and address of the Tenderer in addition to post Box No., if any, should be quoted in all communications to this office

From :

TENDER NO. _____

Dear Sir,

I/We hereby offer to supply the stores detailed in the schedule hereto or such portion thereof as you May specify in the acceptance of Tender at the price given in the said schedule and agree to hold this offer open till _____, I/We shall be bound by a communication of acceptance within the prescribed time.

2. I/We have understood all the instructions to Tenderers in the Tender Enquiry and have thoroughly examined the specification drawing and / or pattern quoted in the schedule hereto and am/are fully aware of the nature of the stores required and my/our offer is to supply stores strictly in accordance with the requirements.

3. I have understood all the tender condition in the Tender Enquiry and will comply with them.

4. All the appendices from 1 to 6 & 8 in Technical bid envelope & appendices No.7 in price bid envelope have been submitted duly filled in & signed

5. The following pages from page No. 1 to Page No. _____ have been added to and will form the part of this tender.

Yours faithfully

(SIGNATURE OF TENDER)
ADDRESS _____
DATED _____

SIGNATURE OF WITNESS
ADDRESS _____
DATED _____

(OFFICIAL SEAL)

Signature of tenderer
Date
Name of tenderer

DETAILS OF MANUFACTURER

1. (a) Name :
- (b) Office :
- (i) Address :
- (ii) Telephone :
- (iii) Land line :
- Mobile :
- (iv) Fax :
- (v) e-mail :
- (c) Works :
- (i) Address :
- (ii) Telephone :
- (iii) Fax :
- (d) Contact person including Name of Head of Firm as Well as of Board of Director :
- (i) Name :
- (ii) Designation :
- (iii) Telephone :
- Land line :
- Mobile :
- (iv) Fax :
- (v) e-mail :
- (e) Supporting authorization Documents(Kindly Attach) :
2. Details and Address of Subsidiary Office(s) :
3. In case of foreign firm, contact person In Kolkata/India. :

Signature of tenderer

Date

Name of tenderer

- (a) Name :
- (b) Address :
- (c) Name of company :
- (d) Telephone :
- Land Line :
- Mobile :
- (e) E-mail :
- (f) Fax :
- (g) Certificate of Authorized Distributor/dealer(kindly attached) :

4. Please confirm that you have offered packing as per tender enquiry requirement. If not indicate deviations.

5. Gross weight of consignment. :
(Net weight of each item)

6. PAN :

Confirm whether you have attached photocopy of PAN Card duly attested.

7. Status

Indicate whether you are LSU or SSI

Are you registered with DGS&D for the item quoted? If so, indicate whether there is any monetary limit on registration. :

If you are a Small Scale unit registered with NSIC under Single Point Registration Scheme, whether there is any monetary limit. :

In case you are registered with NSIC under Single Point Registration Scheme for the item quoted, confirm whether you have :

Signature of tenderer

Date

Name of tenderer

Attached an attested photocopy of the registration :
certificate indicating the items for which you
are registered.

8. Banker :-

- (a) Name :
- (b) Address :
- (c) Telephone :
- (d) E-mail :
- (e) Fax :

9. Business name and constitution of the firm

Is the firm registered

Under :-

(i)The Indian Companies Act ,1956

(ii) The Indian Partnership ACT,1932.
(Please also give name of partners)

(iii) Any Act; if not, who are the owners
(Please give full names and address)

10. Whether the tendering firm is
Manufacturer of the store specified in
the tender

11. (a) If stores offered are manufactured In India, State
whether all the raw Materials, components, etc used in
their

Manufacturing are also produced in India. If not, give
details of materials, components, etc used in their
manufacturing are also produced in India. If not, give
details of materials, components etc, that are Imported
and their break up of the Indigenous and Imported
components together with their value and proportion it
bears to the total value of the store should also be given.

(b) Authorized Dealers/Distributors to specify
the details of indigenous and imported material
with their value

Signature of tenderer

Date

Name of tenderer

12. State whether raw materials held in stock are sufficient for the manufacture of the stores

13. Please Indicate the stock in hand at present time:

- i) Held by you against this Enquiry.
- ii) Held by M/s. _____ over which you have secured an option.

14. Do you agree to Sole Arbitration by Secretary Ministry of Home Affairs or by some other person appointed by him as provided in Clause 24 of the General Conditions of Contract from DGS&D-68(Revised) (Your acceptance or non-acceptance of this clause will not influence the decision of the tender. **It should, however, be noted that an omission to answer the above question will be deemed as an acceptance of the Clause.**)

15. For Partnership firms state whether they are registered or not registered under Indian Partnership Act, 1932. Should the answer to this question by a Partnership firm be in the affirmative, please state further:-

- (a) Whether by the partnership agreement, authority to refer disputes concerning the business of the partnership to arbitration has been conferred on the partner who has signed the tender.
- (b) If the answer to (a) is in the negative, whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed the tender to refer dispute concerning business of the partnership to arbitration.
- (c) If the answer to either(s) or (b) is in the affirmative, furnish a copy of either the partnership agreement or the general power of attorney as the case May be.

N.B: (1) Attach to the tender a copy of either document on which reliance is placed for authority of partners or the partner signing the tender to refer disputes to arbitration. The copy should be attested by a Notary Public or its execution should be admitted by Affidavit on a properly stamped paper by all the partners.

Signature of tenderer

Date

Name of tenderer

- (2) Where authority to refer disputes to arbitration has not been given to the partner signing the tender the tenders must be signed by every partner of the firm

16. Here state specifically :-

- (i) Whether the price tendered by you is to the best of your knowledge and belief, not more than the price usually charged by you for stores of same nature/class or description to any private purchaser either foreign or as well as Govt. purchaser. If not state the reasons thereof if any. Also indicate the margin of difference.
- (ii) In respect of indigenous items for which there is a controlled price fixed by law, the price quoted shall not be higher than the controlled price, and if the price quoted exceeds the controlled price the reasons thereof should be stated.

17. Are you.

- (i) Holding valid Industrial Licence(s)/Registration Certificate under the Industrial Development and Regulation Act,1981. If so, please give particulars of Industrial Income Registration Certificate.
- (ii) Exempted from the licensing Provision of the Act for the manufacture of item quoted.

Against this tender. If so, please quote relevant orders and explain your position.

- (iii) Whether you possess the requisite Licence for manufacture of the stores and/or for the procurement of raw materials belonging to any controlled category required for the manufacture of the store? In the absence of any reply it would be assumed that no licence is required for the purpose of raw materials and/ or that you possess the required licence.

18. State whether business dealings with you have been banned by Min./Deptt. Of Supply/Min of Home Affairs?

Signature of tenderer

Date

Name of tenderer

- 19. Have your Firm ever been black listed or debarred by any Govt or Semi Govt or Autonomous bodies
- 20. Confirm that you have read all the instructions carefully and have complied with them accordingly.
- 21. Sale Tax office Address and Telephone/Fax numbers.
- 22. Detail of last income Tax return
(Enclose Copy)
- 23. Name and details of Authorized Person
Detailed

For dealing this case with BSF for this Tender

(Photo Copy of I-Card to be attached)

- 24. Income Tax office Address.

Signature of Witness:	Signature of Tenderer:
Full name (Block letters) Address:-	Full name (Block letters) Address:-
	(2) Whether signing as Proprietor/Partner/ Constituted Attorney/duly authorized by the Company.

N.B:- Tenderers should furnish specific answers to all the questions. Tenderers May please note that if the answers so furnished are not clear and /or are evasive, the tender will be liable to be ignored.

- 25. Change of name of the Firm if any since origin
With date and reasons there of :

Signature of tenderer
Date
Name of tenderer

PERFORMANCE STATEMENT

1. Name of Firm _____

2. Details of orders executed/completed in last 03 years:-

NB:- Proforma given below be properly filled with correct details, else all supporting documents are liable to be treated as invalid and Bids may become liable for rejection.

S/No.	Order Placed by whom with Order No.& Date	Store	Qty	Value	Original delivery Period	Extended Delivery Period	Quantity Supplied		Remarks(To included Reasons for Delay/ Cancellation/ Complaints etc.
							In original D/P	In extended D/P	

3. Year of Origin of Firm :
4. Yearly Turn over :
5. Yearly manufacturing capacity in Quantitative terms:
6. Supporting documents, like copies of supply order, Inspection/JRI/note, etc for executed orders.
7. Monthly assessed capacity of your firm for the production of above item.
8. The details of pending supply orders be reflected as per the following format.

Srl No.	Name and address of organization which has placed SO	Date of SO	Qty ordered	Delivery period	Urgent status of execution of SO	Remarks

Signature of tenderer
Date
Name of tenderer

FORM-7

PROFORMA FOR EQUIPMENT AND QUALITY CONTROL

(THIS PROFORMA IS REQUIRED TO BE SUBMITTED IN DUPLICATE)

Tender No. & Date _____ for the supply of
_____.

1. Details of firm

(a) Name

- (i) Office :
- (ii) Address :
- (iv) Telephone :
- (v) Fax :
- (vi) E-mail :
- (vii) Mobile No :

(b) Works :

- i) Address :
- ii) Telephone :
- iii) Fax :
- iv) E-mail
- v) Mobile No :

2. Location of manufacturing works/factory.

Factories owned by you (Documentary).

In case you do not own the factory but utilize the factory of some other firm for the manufacture/fabrication of the stores for which you apply for registration on lease or other base you should furnish a valid legal agreement of the factory

of _____ (here indicate the name of the firm whose factory is being utilized) has been put at your disposal for the manufacture/fabrication of the stores for which registration has been applied for.

Signature of tenderer

Date

Name of tenderer

3. Details of plant and machinery erected and functioning in each department (Monograms and descriptive Pamphlets should be supplied, if available).
4. Whether the process of manufacture in factory is carried out with the aid of power or without it.
5. Details and stocks of raw material held (state whether imported or indigenous) against each item.
6. Production capacity of each item with the existing plant & machinery:
 - a) Normal _____
 - b) Maximum _____
7. Details of arrangements for quality control of products such as laboratory etc.
8. (a) Details of Technical/Supervisory Staff incharge of production & quality control.
 - (b) Skilled labour
 - (c) Unskilled labour
 - (d) Maximum No. of workers (Skilled & Unskilled) employed on any day during the 18 months preceding the date of application

PLACE : _____

DATE : _____

SIGNATURE OF THE TENDERER

Designation _____

Company/Firm _____

(OFFICIAL SEAL)

N.B: (1) Details under column 5 to 10 inclusive need to be restricted to the extent they pertain to the item(s) under reference.

Signature of tenderer

Date

Name of tenderer

BANK GUARANTEE FORMATION FOR FURNISHING EMD

TO

The Inspector General,
Border Security Force,
Kadamtal, Siliguri
Darjeeling (WB)
PIN : 734011

Whiteness -----

(hereinafter called the Tender,)

Has submitted their offer dated -----

For the supply of -----

(hereinafter called the tender)

Against the purchasers tender enquiry No -----

KNOW ALL MEN by these presents that WE -----

-----having our registered office at

-----are bound unto -----

(hereinafter called the purchaser)

In the sum of -----

For which payment will and truly to be made to the said purchaser ,the bank binds itself ,its successor

And assigns by these presents. Sealed with the common seal of the said Bank this-----

Day of -----2012.

THE CODTIONS OF THIS OBLIGATION ARE;

(I) If the Tenderer withdraws or amends ,impairs or derogates from the tender in any respect within the period of validity of this tender .

(2) If the Tenderer having been notified of the acceptance of his tender by the purchaser during the period of its validity ;-

a) If the tender fails to furnish the performance security for the due performance of the contract.

b) Fails or refuses to accept /execute the contract.

We undertake to pay the purchaser up to the above amount upon receipt of its first written demand, without the purchaser having to substantiates demand, provided that in its demand the purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force upto and including 45 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date .

(signature of the authorized officer of the Bank)

Name and designation of the officer

Seal, name &address of the Bank and address of the Branch.

Signature of the tenderer

Date

Name of tenderer

BANK GUARANTEE PROFORMA FOR PERFORMANCE SECURITY

(Ref. Para 7.4 of Chapter 7)

(BANK GUARANTEE FORMAT FOR PERFORMANCE SECURITY)

To

The Inspector General,
Border Security Force,
Kadamtal, Siliguri
Darjeeling (WB)
PIN : 734011

Whereas.....
.....(Name and Address of the supplier)(hereinafter called "the supplier") has undertaken, in
pursuance of contract No..... to
supply(description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you
with a bank guarantee by a scheduled commercial recognized by you sum specified therein as security for
compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE, we hereby affirm that we are guarantors and responsible to you on behalf of the
supplier, upto a total of
.....(amount of the guarantee in words and figures), and we
undertaken to pay you, upon your first written demand declaring the supplier to be in default under the contract and
without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your
needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us
with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be
performed there under or of any of the contract documents which may be made between you and the supplier shall
in any way release us from any liability under this guarantee and we hereby waive notice of any such change,
addition or modification.

This guarantee shall be valid until theday of,20.....

(Signature of the authorized officer of the Bank)

.....
Name & designation of the officer
.....
.....

Seal, name and address of the bank and address of the Branch with Telephone No.

Signature of the tenderer
Date
Name of tenderer

GUARANTEE/WARRANTY

- i) Except as otherwise provided in the invitation to the tender the contractor hereby declares that the goods, stores, articles sold/supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specifications and particulars contained/mentioned in the contract. The contractor hereby guarantees that the said goods/stores/articles would continue to conform to the description and quality aforesaid for a period of 01 Year(12 Months) or the Manufacture's/Dealers standard Guaranty/Warranty whichever is more from the date of delivery of the said goods/stores/articles to the purchaser and notwithstanding the fact that the purchaser(Inspector) may have inspected and/ or approved the said goods/stores/articles if during the aforesaid Guaranty/Warranty period, the said stores/goods/articles be discovered not to confirm to the description and quite aforesaid or not giving satisfactory performance or have deteriorated, the decision of the purchaser in that behalf shall be final and binding on the contractor and the purchaser shall be entitled to call upon the contractor to rectify the goods/stores/articles or such portion thereof as is found to be defective by the purchaser within a reasonable period or such specified period as may be allowed by the purchaser in his discretion on/an application made thereof by the contractor and in such an event, the above mentioned warranty period shall apply to the goods/stores/articles rectified from the date of rectification thereof. In case failure of the contractor to rectify or replace the goods etc. within specified Time, the purchaser shall be entitled to recover the cost with all expenses from the contractor for such defective stores.
- ii) The Store supplied against an order shall bear warranty of the contractor against defective material/ workmanship and performance for a period of one year from the date of receipt of the stores at consignee depot. If during the period the stores supplied are found by the consignee to be so defective, the same shall be replaced immediately with serviceable stores, without any charges or cost.
- iii) If during this period, the stores supplied are found to be so defective the same shall be replaced immediately with the serviceable stores by the contractor at site free of any charges or cost or the contractor supplying such defective stores shall accept as suitable price penalty for the defective stores as may be decided by the purchasing officer on the recommendation of the Quality Assurance Authority.
- iv) In case, Manufacturer's Standard Guarantee/ Warrantee is for more than 01 years, than it will be applicable to purchaser also.
- v) Warranty period will start from the date of acceptance of stores in satisfactory condition after due inspection at consignee location.

Signature of the tenderer

Date

Name of tenderer

No.:

Date : _____

PROFORMA FOR SUBMISSION OF COMMERCIAL OFFER(PRICE BID)
{TO BE FILLED BY THE BIDDER & SEALED SEPARATELY}

- i) Tenderers are requested to read the instructions given at the bottom of Price Bid Proforma carefully before filling the same.
- ii) Currency to be mentioned in columns D to K
- iii)

Name of the store	Qty (Nos)	Basic Rate per unit (Rs)	Excise Duty, if any (Rs and %)	Customs Duty, if any (Rs and %)	Sales Tax/GST, if any (Rs and %)	Any other leviable Taxes, Duties and Charges/surcharges with name (Rs and %)	Net price per unit. (Rs) (D+E+F+G+H)	Total price (Rs)(CxJ)
(B)	(C)	(D)	(E)	(F)	(G)	(H)	(J)	(K)

Gross Total

Gross Total in figures as well as in words: _____

Signature of the tenderer

Date

Name of tenderer

- i) The Complete commercial quote should be in one currency **i.e. Indian Rupees only**. Currency of price should be clearly mentioned.
- (ii) Tenderer will attach justification of price quoted which should include the recently executed contracts of the store in question with Govt./Semi Govt. Organization etc.
- (iii) Rates will be compared by taking account inclusive of the Taxes & Duties to decide L-1
- (iv) Entry Tax/Octroi/Toll Tax and other Statutory Taxes will be applicable at actual, If admissible.
- (v) Tenderers are required to indicate Basic Rate, Customs Duty, Excise Duty, Sales Tax/VAT and any other leviable taxes/charges separately within above Proforma. Such details reflected outside the Proforma will not be accepted.
- (vi) No column to be left blank. Wherever amount is not quoted, the column should be clearly marked as ' Nil'
- (viii) The decision/interpretation of BSF shall be final in all respect.

Signature of the tenderer

Date

Name of tenderer

// CERTIFICATE //

I/We the bidder, Proprietors / Directors of M/s..... is hereby certify
that anyone of us are not related to any employee of BSF & BSF SR. SEC.RESI. SCHOOL
KADAMTALA involved in purchase.

SIGNATURE AND FULL
ADDRESS OF THE
PROPRIETOR OR BIDDE
(WITH OFFICIAL SEAL)

Signature of the tenderer
Date
Name of tenderer

No.:

Dated :

// AUTHORITY LETTER //

I/We the bidder, Proprietors / Partners/Directors of M/s.....
.....is hereby authorize Mr./Mrs..... S/D of
..... Whose full address and Specimen Signature are appended below to
participate in the technical / financial bid of
.....

FULL ADDRESS OF PARTICIPANT

SPECIMEN SIGNATURE

1.....

2.....

3.....

SIGNATURE AND FULL
ADDRESS OF THE
PROPRIETOR / BIDDER

(WITH OFFICIAL SEAL)

Signature of the tenderer
Date
Name of tenderer
Stamp

CHECK LIST FOR TENDERERS

Before submission of Tender documents, Tenderers should check they have complied with the following requirements:-

S/No.	Requirements to be checked before submission of the Tender
1	If registered with NSIC or/ and DGS&D, copies of valid registration certificate alongwith monetary limit certificate with mentioning of validity date enclosed.
2	If an SSI, it has been mentioned in tender & copy of valid registration certificate enclosed.
3	Monthly manufacturing & supplying capacity has been mentioned in the tender documents
4	OEM Printed Booklets / Pamphlets / Brochure with details of Make, Model, Price List, Details of Components & Configuration, Guarantee & Warranty Clauses and Lists of Authorised Service Centres etc. must be included in hard copy. The participating Firms may be asked to submit Advance Sample, if called upon to do so within specified period.
5	Complete tender documents have been enclosed,. After signature & stamping on All pages.
6	Signatures of witness with full name and address have been added wherever required on tender documents.
7	Proposal has been submitted in two bid system- Technical Bid & separate Price Bid as per tender enquiry
8	Offer validity as required in tender has been accepted & clearly mentioned in Tender documents
9	Delivery Terms & Period as per Tender has been accepted and mentioned in Tender.
10	Payment Terms as per Tender have been accepted and mentioned in Tender
11	Compliance statement in format required in tender has been enclosed alongwith supporting technical documents/proof for each point/parameter clearly showing it is complied with or not.
12	Performance statement for 3 years as required in Tender, in the laid down format, has been enclosed. If not, reasons be specifically given in writing.
13	Warranty terms as per Tender accepted.
14	Status of Tender has been clearly written in Tender- manufacturer or manufacturers authorized agent. If authorised agent, valid authority letter for the stores quoted from the manufacture has been enclosed.
15	The Tenderer clearly mention that their Firm is eligible to receive Govt. Contract for the Tendered stores under the provision of Law of the land.
16	The Tenderer ever failed to complete ordered supply and Tender short closed.
17	The Tenderer will accept the Tolerance clause. No any FIR/complaint lodged against the Tenderer/Firm with Police
18	The following proformas enclosed with tender have been properly & completely filled in, signed & stamped
19	The Tenderer has to clearly mention in writing that business dealings with their Firm has not been banned by any Govt/Private agency.
20	If the Tenderer wants to mention any specific condition, it must be mentioned on the covering/forwarding letter only which will be placed on the first page of the technical bid. Such condition mentioned in any other document shall not be given any consideration.
21	Tenderer will attach copies of Govt Notification in support of all applicable Taxes/Duties quoted in the offer.
22	Earnest Money (refundable) of Rs.25,500/- (Rupees Twenty Five Thousand and Five Hundred only) in shape of Demand Draft in favour of the Principal, BSF Sr. Sec Resi. School, Kadamtala, payable at SBI Account Number: 42522649256 (SBI NBU Branch Shivmandir, IFSC Code: SBIN 0002096).

Signature of the tenderer

Date

Name of tenderer